



Anywhere. Anytime. OnTarget.

## The can do company for the must do customer!

OnTarget Communications provides a range of content-related services, to meet the needs of organizations in the hi-tech, telecom, bio-tech, military, cyber-security, banking, insurance, aerospace and aeronautics, education, construction, mining, engineering, and other fields.

Using a specialised team of professionals, with extensive experience covering a wide variety of domains, we provide a 24x7 service level for those highly-demanding and tight deadline jobs.



## A Complete Documentation Solution

Need to train or recruit staff? Hire contractors? Outsource projects? Host apprentices? Meet urgent deadlines?

OnTarget Communications offers a full range of services - content management, technical and marketing writing projects, permanent hire, contractors, apprentices, short and long-term contracts.

These services enable us to provide value by meeting your needs in the most efficient and cost-effective manner.



## Placement Services

Our unique placement service:

**Saves you time:** We pre-screen every candidate to ensure the correct fit - so you process and interview only those candidates with a high probability of success.

**Saves you money:** Reduce the number of candidates you need to process. The right fit also increases the probability that the candidate becomes productive rapidly, and integrates well into your environment. This eliminates the costs of hiring the wrong person.

**Fills the position rapidly:** We maintain an extensive database of thousands of candidates, enabling us to respond to your needs quickly and efficiently. Where necessary, we can provide candidates with the right training and support to ensure that they get up-to-speed quickly.



## Training Services

OnTarget delivers leading-edge training programmes, at our training centres, at your premises, or online. Our courses cover everything from updating technical and tool skills, through the latest technologies, to enhancing writing, editing, presentation, and management skills.



## Apprenticeship Programmes

Our apprenticeship programmes are geared towards individuals who want to embark on a career as a technical author/writer/communicator.

It combines hands-on training, with on-site work at some of the leading companies.

This is a great opportunity to obtain staff to perform some of the time-consuming documentation, without initially having to employ someone on a permanent basis.

Hosting organizations often use the apprenticeship to assess candidates for potential employment, making this a true win-win model. We place candidates with the relevant knowledge, aptitude, and the desire to succeed, to help with your documentation needs - while helping the candidates gain appropriate experience, that will help them embark on a successful career.



## Consulting Services

Need help making decisions about documentation and content management technology? Single sourcing? Knowledge transfers? Migrations? Project set-up?

Our consultants will be happy to assist you make the right decisions.